



**Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724**

**Katrina Thornton
Acting Municipal Clerk**

**Phone (732) 542-0572
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**Shrewsbury Township Committee
December 28, 2023
SPECIAL MEETING - 4:00 PM
MINUTES**

CALL MEETING TO ORDER

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Notice of this meeting was published in the Asbury Park Press on December 28, 2023, in addition to posting on the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.

ROLL CALL – Present were Glenwood Puhak, Lynda Lettice and Mayor Lester Jennings

SALUTE TO THE FLAG

RESOLUTIONS-

Resolution 2023-114 – offered by Mayor Jennings, seconded by Mrs. Lettice all were in favor.

**TOWNSHIP OF SHREWSBURY
RESOLUTION #2023 - 114**

AFFIRMING THE SHREWSBURY TOWNSHIP'S CIVIL RIGHTS POLICY

WHEREAS it is the policy of Shrewsbury Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS the governing body of Shrewsbury Township has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Committee that:

Section 1: No official, employee, appointee or volunteer of the of Shrewsbury Township by whatever title known, or any entity that is in any way a part of the of Shrewsbury Township shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the of Shrewsbury Township's business or using the facilities or property of Shrewsbury Township.

otherwise,: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from Shrewsbury Township to provide services that otherwise could be performed by Shrewsbury Township.

Section 3: Discrimination, harassment, and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment, and civil rights.

Section 4: The Municipal Clerk shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment, or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Municipal Clerk shall establish written procedures that require all officials, employees, appointees and volunteers of Shrewsbury Township as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities, and rights pursuant to this resolution.

Section 7: The Municipal Clerk shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Municipal Clerk shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within Shrewsbury Township. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Shrewsbury Township's website.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be published in the official newspaper of Shrewsbury Township for the public to be made aware of this policy and Shrewsbury Township's commitment to the implementation and enforcement of this policy.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK			X			
LETTICE		X	X			
JENNINGS	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Special Meeting held on December 28, 2023.

 Katrina Thornton
 Acting Municipal Clerk

 Lester Jennings,
 Mayor

**TOWNSHIP OF SHREWSBURY
RESOLUTION #2023 - 115**

WHEREAS the Township Committee of the Township of Shrewsbury authorized payment of bills in the amount of \$ 20,185.88

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak		X	X			
Lettice	X		X			
Jennings			X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Special Meeting held on December 28, 2023.

Attest:

Katrina Thornton, CMR
Acting Municipal Clerk

Lester Jennings
Mayor

Certifying Officer:

Catherine LaPorta
Chief Financial Officer

PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

There were no comments

Mrs. Lettice offered a motion to close the public portion of the meeting, moved and seconded by Mr. Puhak; all were in favor.

DATE OF NEXT MEETING – Re-Organization Meeting, January 1, 2024 @ 2:30 P.M.

– Do I hear a motion to adjourn the meeting? Moved by Mrs. Lettice seconded by Mr. Puhak. Mr. Puhak, Mrs. Lettice and Mayor Jennings.

January 23, 2024

Respectfully Submitted,

Katrina Thornton,CMR
Acting Municipal Clerk