



## REGULAR MEETING MINUTES

Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, NJ 07724

Teri Giercyk, RMC  
Municipal Clerk

Phone (732) 542-0572  
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### Shrewsbury Township Committee

August 15<sup>th</sup> 2017

### REGULAR MEETING - 7:00 PM

### MINUTES

**COMMITTEEMEMBER NOLAN MOVED THE ADOPTION OF THE FOLLOWING MINUTES:**

**CALL MEETING TO ORDER** by Mayor Edward Nolan at 7:00 P.M.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in Asbury Park Press on January 5, 2017, in addition, to posting on the bulletin board in the Municipal Building on January 1, 2017 by the Municipal Clerk. The meeting called to order by Mayor Nolan in accordance with the Open Public Meetings Act at 7:00 P.M. on this 11<sup>th</sup> day of July 2017.

**ROLL CALL:**

GOVERNING BODY MEMBERS PRESENT: Committeewoman Bailly, Committeeman Puhak, and Mayor Nolan.

ABSENT: None

TOWNSHIP OFFICIALS PRESENT: Municipal Clerk Teri Giercyk, C.F.O. Sue Veitengruber, and Township Attorney Gene Anthony.

MEMBERS OF THE PUBLIC WERE IN ATTENDANCE

**SALUTE TO THE FLAG**

**APPROVAL OF MINUTES:**

Regular Meeting Minutes – 7/11/2017

**Moved by Mayor Nolan, seconded by Mrs. Bailly**

**Ayes – Mrs. Bailly, and Mayor Nolan**

**Abstain – Mr. Puhak**

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### CORRESPONDENCE

1. Tinton Falls School District – Special Election 9/26/2017
2. Monmouth County Board of Health – Key Activity Report – June 2017
3. Letter from Donna Johnson, 6 Barker Avenue, regarding a street light
4. Borough of Allentown – Resolution 217-2017 – Resolution urging the State Legislature to pass common sense Affordable Housing Rules
5. Shrewsbury Arms monthly tenant list Updated to 6/9/2017
6. NJ DOT State Aid Program(s) with information on applying
7. Jersey Central Power & Light – Notification sign up of discontinuation of electrical service in town
8. Letter from an inmate at East Jersey State Prison
9. Monmouth County History Regrant Program Application – Declaration of Intent Deadline 9/25/2017, application deadline 10/30/2017

**Do I hear a motion to accept the correspondence? Moved by Mayor Nolan, seconded by Mrs. Bailly Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

### REPORTS:

#### FINANCE:

**Sue Veitengruber:** Discussed garbage collection referendum, for the average access home of \$130,000 would be a \$247 increase in yearly taxes. Affects both caps. Electric line upgrade would cost \$1.3 million. Created chart to show estimate cost for electric line upgrade and the various principal payments, interest payments, and tax rate increase. Would not affect appropriations CAP or tax levy cap. No referendum needed for electric. Engineer been in contact with electric company. No grants available for electrical line upgrades. Infrastructure trust out of DEP, a two year process. Monmouth County Falcons Cheerleaders renting gym, they will submit dates for approval. New money available from DOT, Maser engineering will submit application.

**HOUSING INSPECTOR/CODE ENFORCEMENT: Sue Veitengruber read Tom Welsh's Report:**

#### INSPECTION REPORT SALES RENTAL & WARNINGS

- 1) Sales since 7/15/2017: 6 inspections for sale. Three re-inspections.
- 2) Rentals 7/15/2017: 3 inspections. Three re-inspections.
- 3) Warnings: Boat on Barker

Sue Veitengruber also states the 11-27-12 Ordinance need changing, boats, trailers, parking issues, upgrade fees, and reword section E.

#### Public Works Report:

1. Light fixed at 38 Barker
2. Front loader sent out for servicing to the county
3. Repaint handicap parking spots
4. Rehung all ceiling tiles in the storage room, the janitors room, and the kitchen
5. Water fountain clogged in town hall, cleaned out all drains.
6. Repaired 2 pulleys on the 360 lawn mower 34.00

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### RECREATION:

**Mr. Brunson:** Submitted "Happy Day" flyer for approval. Date 8/26/2017

**Motion to Accept Flyer Moved by Mayor Nolan, seconded by Mrs. Bailly  
All in favor**

### MUNICIPAL ATTORNEY:

**Mr. Anthony:** He responded to two AVMA attorney letters. Non-binding referendum needs to be approved today.

**No other reports.**

**ORDINANCES FOR INTRODUCTION: NONE**

**ORDINANCES FOR ADOPTION: NONE**

### RESOLUTIONS:

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-94**  
**AUTHORIZING MASER CONSULTING TO SUBMIT A GRANT APPLICATION AND**  
**EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF**  
**TRANSPORTATION FOR THE CRAWFORD STREET ROADWAY IMPROVEMENTS**  
**PROJECT**

**WHEREAS**, The Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey has received a recommendation from the Township Engineer, Maser Consulting, to submit a revised grant application to the New Jersey Department of Transportation Trust Fund for improvements to Crawford Street,

**WHEREAS**, Maser Consulting has previously submitted a grant on behalf of the Shrewsbury Township for the repaving of Crawford Street which was not approved by NJ Department of Transportation, and

**WHEREAS**, additional funding has become available which would allow traffic calming measures, and additional paving to be included, and

**WHEREAS**, Maser Consulting has proposed revising and submitting this grant application for a cost of \$1,500,

**NOW, THEREFORE, BE IT RESOLVED** that Committee of Township of Shrewsbury formally approves the revised grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Crawford Street Roadway Improvements-00031 to the New Jersey Department of Transportation on behalf of Township of Shrewsbury.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Township of Shrewsbury and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

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Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly			X			
Puhak		X	X			
Nolan	X		X			

Certified as a true copy of the Resolution adopted by the Committee on this 15th day of August, 2017

\_\_\_\_\_  
 Teri Giercyk, RMC  
 Municipal Clerk  
 Township of Shrewsbury

\_\_\_\_\_  
 Edward P. Nolan  
 Mayor  
 Township of Shrewsbury

**COMMITTEE MEMBER PUHAK OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-95**

**RESOLUTION AUTHORIZING NON-BINDING REFERENDUM  
 CONCERNING PUBLIC GARBAGE PICKUP AND DISPOSAL FOR SHREWSBURY  
 TOWNSHIP**

**WHEREAS**, the Mayor and Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey, called for a special referendum election pursuant to N.J.S.A. 40A:4-45.46 by Resolution of March 22, 2011, to determine the necessity of increasing its 2011 allowable tax levy by more than otherwise authorized by law; and

**WHEREAS**, the Mayor and Township Committee of the Township of Shrewsbury in 2011, determined that a 5.65% increase in the allowable tax levy, which was a \$42,905.00 increase over the permitted 2% in excess of the increase in allowable tax levy would only become effective upon authorization by the voters by referendum; and

**WHEREAS**, by Resolution of March 22, 2011, the Mayor and Township Committee of the Township of Shrewsbury passed a Resolution raising the public question by referendum as to whether the public would agree to an increase in its adjusted tax levy by \$42,905.00; more than the allowable adjusted tax levy, which was 5.65% more than the allowable adjusted tax levy as provided by N.J.S.A. 40A:4045.44, et seq; and

**WHEREAS**, the referendum was held on April 27, 2011, in which the majority vote of the voters of the Township of Shrewsbury was, “no,” meaning that the governing body under the referendum had to amend its budget through appropriation reductions or allowable non-property tax revenue increases, in order to adopt the budget for 2011 within the tax levy increase limit set forth by law; and

**WHEREAS**, as a result of that negative vote, the Township Committee had no choice but to discontinue one of its largest line-item budget items, namely, garbage removal by Shrewsbury Township for all private entities and residences in Shrewsbury Township, in order to reduce the budget by \$76,000.00, and so notified all private entities in Shrewsbury Township, namely Alfred Vail Mutual

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Association, Shrewsbury Arms and Shrewsbury Woods of the discontinuance of public garbage collection, commencing December 1, 2011 by Resolution of June 14, 2011; which public garbage collection did cease and required all property owners to seek private garbage collection in Shrewsbury Township; and

**WHEREAS**, there is now sentiment concerning allowing for a ballot question as to whether the voters of Shrewsbury Township desire restoration of public garbage collection; and

**WHEREAS**, N.J.S.A. 19:37-1 does allow municipalities to place non-binding referendum questions on the November ballot to determine the sentiment of the legal voters towards the question, which clearly appears to be related to whether or not Shrewsbury Township should restore public garbage collection; and

**WHEREAS**, based on information and belief by the Chief Financial Officer, it is estimated that restoration of public garbage collection, plus bulk pickup for all three residential complexes in Shrewsbury Township; namely, Alfred Vail Mutual Association, Shrewsbury Arms and Shrewsbury Woods, would now cost the municipality approximately \$100,760.00; translating into an \$18.66 addition to the tax rate, or an addition of \$247.00 per year in taxes for a house assessed at \$130,000.00, with a solid waste disposal contract increase of about 10% per year thereafter; and

**WHEREAS**, it is understood that the Township at present has approximately \$49,000.00 in appropriations cap relief, which further means that if the voters approve of the non-binding referendum in November, and the Township Committee proceeds according to the results of the non-binding referendum, the Township would have to have a binding referendum in February, 2018, and if approved by the public, would still require major cuts to the 2018 budget from in-cap S&W and O/E of approximately \$52,000.00.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Shrewsbury, that pursuant to a request for public sentiment with regard to restoration of public garbage collection, the following question will be placed on the ballot in the November election pursuant to N.J.S.A. 19:37-1 as follows:

Shall Shrewsbury Township restore public garbage collection to Alfred Vail Mutual Association, Shrewsbury Arms and Shrewsbury Woods, estimated to cost the municipality an additional \$100,760.00 per year, with an increase of approximately 10% per year thereafter.

Yes \_\_\_\_\_ No \_\_\_\_\_

Explanatory Statement: Garbage collection has been handled by the private entities of Shrewsbury Township since 2011, and a change to public garbage collection would cause an \$18.66 addition to the tax rate, or an additional \$247.00 per year in taxes for each household assessed at \$130,000.00, with an approximate 10% increase per year thereafter, and would require a subsequent binding

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referendum in 2018 if approved, and major cuts to the budget in 2018.

Seconded by Committee Member NOLAN and adopted on roll call by the

following votes:

**ROLL CALL**

Affirmative: PUHAK, NOLAN

Negative: BAILLY

Abstain: NONE

Absent: NONE

Dated: August 15, 2017

\_\_\_\_\_  
EDWARD NOLAN  
Mayor

ATTEST:

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted by the Shrewsbury Township Committee on August 15, 2017.

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

**COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-96**  
**AUTHORIZING APPROVED RECORDS DESTRUCTION**

**WHEREAS**, authorization for the disposal of public records in accordance with New Jersey P.L. 1953, c. 410 as amended was made on; and

**WHEREAS**, the attached record series listed have exceeded their respective retention periods and are not involved in any action, such as pending OPRA request, litigation, or anticipated litigation as per the Federal Rules of Civil Procedure, December 2006; and are not required for a present or future audit; and

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**WHEREAS**, the attached records have been approved by the New Jersey Division of Revenue and Enterprises - Records Management Services;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey to authorize the approved records destruction of the record series attached.

**Seconded by Committeemember NOLAN and adopted on roll call by the following vote:**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	<b>X</b>		<b>X</b>			
Puhak			<b>X</b>			
Nolan		<b>X</b>	<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 15, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**COMMITTEEE MEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-97**  
**RESOLUTION AUTHORIZING THE USE OF THE MUNICIPAL GYMNASIUM BY THE**  
**MONMOUTH FALCON CHEERLEADERS**

**WHEREAS**, use of the municipal gymnasium has been requested by the Monmouth Falcon Cheerleaders for practice, and

**WHEREAS**, the Monmouth Falcons have provided the Township of Shrewsbury with the appropriate certificate of insurance, and

**WHEREAS**, various recreation programs, events and rentals are scheduled for the municipal gymnasium

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee of the Township of Shrewsbury, the County of Monmouth, State of New Jersey, grants permission for use, at no cost to the Monmouth Falcons, provided the individual dates and times are cleared with the Recreation Director, a minimum of 72 hours in advance of the use. Scheduled events and paid rentals will take precedent.

**Seconded by Committeemember NOLAN and adopted on roll call by the following vote:**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly	<b>X</b>		<b>X</b>			
Puhak			<b>X</b>			
Nolan		<b>X</b>	<b>X</b>			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 15, 2017.

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Teri Giercyk, RMC  
Municipal Clerk

Edward P. Nolan  
Mayor

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-98**  
**PAYMENT OF THE BILLS**

The Township Committee of the Township of Shrewsbury hereby authorizes payment of the Bills in the amount of \$ 149,163.84 .

Seconded by Committeemember BAILLY and adopted on roll call by the following vote:

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly		X	X			
Puhak			X			
Nolan	X		X			

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on August 15, 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

**COMMITTEEMEMBER BAILLY OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

**RESOLUTION #2017-99**  
**RESOLUTION OF THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY, AUTHORIZING THE PARTIAL REFUND OF DAMAGE DEPOSIT FOR RENTAL AND USE OF THE GYM POSTED BY ROBIN VARGHESE**

**WHEREAS**, the Township of Shrewsbury requires the posting of a damage deposit for the rental and use of the gym for private events, and  
**WHEREAS**, Robin Varghese, 91 Victoria Drive, Eatontown, NJ posted a \$250 damage deposit for a private party in the Shrewsbury Township Municipal Hall Gym for a children’s birthday party on Saturday, July 22, 2017 from 4 pm to 10 pm, and,  
**WHEREAS**, Robin Varghese acknowledged receipt of the rules and regulations concerning the use of the gym for private parties including clean up requirements, and  
**WHEREAS**, the gym was not completely cleaned up which required additional time and clean up by an employee of the Department of Public Works, a cost to the Township, and

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**WHEREAS**, the Chief Municipal Finance officer has recommended a partial refund of the damage deposit for the July 22<sup>nd</sup> rental due to this additional clean up required by Township personnel, **NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Shrewsbury, County of Monmouth, State of New Jersey, as follows:

1. That the Township committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey does hereby authorize the partial refund of the damage deposit of Robin Varghese in the amount of \$200.00.
2. That a certified copy of this resolution be provided to the Chief Financial Officer.

**Seconded by Committeemember PUHAK and adopted on roll call by the following votes**

<b>Name</b>	<b>Motion</b>	<b>Second</b>	<b>Ayes</b>	<b>Nays</b>	<b>Abstain</b>	<b>Absent</b>
<b>Bailly</b>	<b>X</b>		<b>X</b>			
<b>Puhak</b>			<b>X</b>			
<b>Nolan</b>		<b>X</b>	<b>X</b>			

**CERTIFICATION**

I, Teri Giercyk, Municipal Clerk of the Township of Shrewsbury, do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of the Township of Shrewsbury at a meeting held on the 15th day of August 2017.

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

\_\_\_\_\_  
Edward P. Nolan  
Mayor

Date \_\_\_\_\_

**NEW BUSINESS: Sue Veitengruber** – Incomplete/late payment of taxes by AVMA. Tax collector will send out a delinquent bill out that is due on Tuesday. The interest is paid first and the principal remains. Interest goes back to the first day of August.

School Board Special Election on September 26, meeting will be moved to the gymnasium.

**OLD BUSINESS: Nothing heard back from New Jersey State Police regarding building usage.**

**PUBLIC PORTION:**

– **Do I hear a motion to open the meeting to the public? Moved by Mr. Puhak, seconded by Mayor Nolan.**  
**Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

**Tennant Magee 400 Union Avenue, Brielle, NJ 08730** – Represents Mr. Foster, Mr. Foster elected hearing of Mr. Foster’s appeal to be heard during public session.

**Donna Johnson 6 Barker Avenue:** Commented of her letter that is listed under correspondence regarding street light. Would like electric company to put up a shield to prevent the light from streaming

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into her windows at night. Tape was not effective. Mayor Nolan will contact the electric company; will determine cost of shield or any other further actions.

No further public comment.

**Mr. Anthony** started hearing appeal of Mr. Foster from Resolution 2017-79 regarding his suspension of 10 consecutive days. Will be a motion for reconsideration. Counsel can present new evidence, cannot retry whole hearing.

**Mr. Magee** – Disagreement on phone conversation with Mr. Anthony. He will present new evidence. He submitted OPRA request to township, response was personnel ordinance 1.24.06, 3.22.11. Handed out OPRA request as Foster #1. Presented Foster #2 Resolution 2016-80 presented, Mayor as township administrator.

**Mr. Anthony** – Township form of government does not allow Mayor to serve as township administrator. Resolutions only valid for the year it was passed.

**Mr. Magee** – There is no chain of command in the township. Foster #3 Ordinance 1.24.06 presented. Foster #4 Ordinance 3.22.11b presented. Questioned who is directly responsible for the employees in the township or the designated appointee. Letter of former Mayor was submitted as Foster #5. Mayor had authorized the camera installation. No chain of command. Foster #6, 7, 8 submitted, various emails, which occurred after the May 23 meeting.

**Mr. Anthony** – Those emails are not relevant to this hearing.

**Mr. Magee** – Position on these three emails is that the Mayor and the CFO are running the township. There is a system with no clear black and white chain of command. Township employee purchased cameras and paid for himself, and was authorized by former Mayor. He took down cameras immediately when asked. Foster #9 Resolutions 2017-79 submitted, resolution of suspension. Read over resolution. Clients passed experience in government has nothing to do with suspension, what does is what is in township code, any training was given, and specific chain of command. Jeff was trying to do the right thing and he recommends cleaning up the ordinances, or appoints a designee, and establishes a chain of command. Foster #10 was submitted, OPRA response. Nothing further.

**Mr. Anthony** – This is an appeal that we are treating as a motion to reconsideration. Heard new evidence from Mr. Magee and a legal argument. Position of township committee is you are subject state statute, policy decisions no one township committee person can allow an individual to do something with out the entire township committee agreeing to that decision. Purchasing of cameras was a policy decision that should have been discussed with complete township committee.

**COMMITTEEMEMBER NOLAN OFFERED THE FOLLOWING RESOLUTION AND MOVED ITS ADOPTION:**

### **RESOLUTION #2017-100**

RESOLUTION CONCERNING APPEAL OF JEFFREY FOSTER FROM RESOLUTUION 2017-79,  
SUSPENDING HIM FOR TEN CONSECUTIVE WORKDAYS

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**WHEREAS**, the Township Committee held an Executive Session on May 23, 2017 after proper notice pursuant to N.J.S.A. 10:4-12(b)8 and Rice v. Union County Regional High School Board of Education, 155 N.J. Super. 64 (App. Div. 1977) to employee Jeffrey Foster, concerning alleged violations of the Personnel Code, and more particularly Jeffrey Foster as Public Works Supervisor for purchasing camera equipment for the Township Garage, which took and retained images of all activities in and out of the Township Garage area, and perhaps the neighboring park without authorization by the Township Committee since 2016; and

**WHEREAS**, on May 23, 2017, during Executive Session, the Township Committee had a hearing with regard to the aforesaid allegations and adopted Resolution 2017-79, suspending Jeffrey Foster for a period of ten consecutive workdays without pay, effective Wednesday, May 24, 2017 and ending Wednesday, June 7, 2017; with the employee returning to work on Thursday, June 8, 2017; and

**WHEREAS**, during the aforesaid Executive Session/hearing, testimony was taken from Jeffrey Foster, with statements made from the Personnel Committee, Suzanne Veitengruber and Mayor Edward Nolan, but there were no other witnesses or documents submitted by any other parties; and

**WHEREAS**, Jeffrey Foster appealed the aforesaid case pursuant to Section 11 of the Personnel Code Ordinance without a stay of execution of the prior Resolution, which provides for a review by the Township Committee of its prior Resolution 2017-79, based on Jeffrey Foster's allegations that the record below should be reconsidered and reviewed; and

**WHEREAS**, the Township Committee, Mayor Edward Nolan, Committeewoman Maryellen Bailly and Deputy Mayor Glen Puhak (absent) reconsidered and heard Jeffrey Foster's appeal in Executive Session on August 15, 2017.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Shrewsbury, County of Monmouth and State of New Jersey, that after reviewing the decision, which led to Resolution 2017-79, and hearing the appeal of Jeffrey Foster pursuant to the Personnel Code Ordinance, the Township Committee has decided to modify their prior decision of Resolution 2017-79 effective the date of this Resolution to a five day suspension without pay

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Seconded by Committeemember PUHAK and adopted on roll call by the following votes:

**ROLL CALL**

Affirmative: PUHAK, NOLAN

Negative: BAILLY

Abstain: NONE

Absent: NONE

Dated: August 15<sup>th</sup> 2017

\_\_\_\_\_  
EDWARD NOLAN  
Mayor

ATTEST:

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

I hereby certify the foregoing to be a true copy of the resolution adopted  
by the Shrewsbury Township Committee on August 15, 2017.

\_\_\_\_\_  
TERI GIERCYK, RMC  
Municipal Clerk

**DATE OF NEXT MEETING: September 12, 2017 AT 7 PM.**

**– Do I hear a motion to adjourn the meeting? Moved by Mayor Nolan, seconded by Mrs. Bailly.  
Ayes – Mrs. Bailly, Mr. Puhak, and Mayor Nolan.**

**Seconded by Committeemember PUHAK and adopted on roll call by the following vote:**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Bailly		X	X			
Puhak			X			
Nolan	X		X			

September 12, 2017  
Respectfully submitted,

\_\_\_\_\_  
Teri Giercyk, RMC  
Municipal Clerk

Approved: \_\_\_\_\_  
Teri Giercyk, RMC                      \_\_\_\_\_  
Date