



**Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724**

**Katrina Thornton, CMR
Acting Municipal Clerk**

**Phone (732) 542-0572
Fax (732) 935-1348**

Shrewsbury Township Committee

July 9, 2024

REGULAR MEETING - 6:00 PM

MINUTES

CALL MEETING TO ORDER

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 11, 2024, in addition to posting on the Township Website and the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk. www.townshipofshrewsbury.com.

ROLL CALL

GOVERNING BODY MEMBERS PRESENT: Committeeman Glenwood Puhak, Mayor Lester Jennings absent. Deputy Mayor Lynda Lettice; absent.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Acting Municipal Clerk, Katrina Thornton.

SALUTE TO THE FLAG

APPROVAL OF MINUTES – No minutes

CORRESPONDENCE –

No correspondence

REPORTS -

FINANCE

No report

HOUSING INSPECTION

Ms. Thornton stated there was nothing new and Mr. Welsh knew that they did the International Property Maintenance Ordinance.

Mr. Anthony stated that was correct and hopefully it will be adopted tonight.

RECREATION

Ms. Thornton stated that Mr. Brunson put out his new schedule of the email to the community tomorrow with his days for the kids and the craft. So it will be a combination of the little kids as well as the big kids.

MUNICIPAL ATTORNEY

Mr. Anthony stated the only thing he has is the adoption of the ordinance that's on the agenda for tonight that will adopt the international property maintenance codes.

PUBLIC WORKS

No report but Ms. Thornton stated she would need Mr. Anthony to write the letter for the three entities being that the Township has moved to a new entity as far as recycling and that they would be responsible for leasing their cans.

Mr. Anthony stated that the letters would go to the three management companies.

Ms. Thornton stated that was correct and she would give him the management names and mention how many would be needed for each location.

SAFETY NEIGHBORHOOD WATCH

No report

ORDINANCE (S)

2024-10 ADOPTED

Mr. Puhak offered a motion to adopt, the aforesaid Ordinance and Mayor Jennings seconded said Ordinance for adoption:

O R D I N A N C E # 2024-10

ORDINANCE AMENDING AN ORDINANCE ESTABLISHING PROPERTY MAINTENANCE STANDARDS FOR THE TOWNSHIP OF SHREWSBURY (FINAL READING)

Mr. Puhak offered a motion to close the hearing, moved and seconded by Mayor Jennings; all were in favor.

Hearing:

There were no comments

Mayor Jennings offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak:	Puhak
Lettice:	Absent
Jennings:	Aye

RESOLUTION #2024 –69

AUTHORIZE THE TOWNSHIP OF SHREWSBURY TO SELL THE TOWNSHIP OF SHREWSBURY WATER SYSTEM TO NEW JERSEY AMERICAN WATER COMPANY, INC

WHEREAS, the Township of Shrewsbury has entered into negotiations with New Jersey-American Water Company, Inc. ("New Jersey American Water") for the sale of its water system assets pursuant to the New Jersey Water Infrastructure Protection Act, N.J.S.A. 58:30-1 et seq. (the "Act"); and

WHEREAS, the Township of Shrewsbury and New Jersey American Water have agreed to the terms of an agreement whereby the Township of Shrewsbury will sale and NJAW will acquire the water system assets pursuant to the Act. (the "Agreement"); and

WHEREAS, the Mayor and Committee of the Township of Shrewsbury have concluded that the sale is in the best interest of the citizens of the Township of Shrewsbury; and

WHEREAS, the Mayor and Committee have further concluded that the sale shall enhance the health, safety and welfare of the citizens of the Township of Shrewsbury; and

WHEREAS, New Jersey American Water is a regulated public utility corporation of the State of New Jersey and is hereby authorized to assist the Township of Shrewsbury in submitting the Agreement to the Board of Public Utilities for approval on behalf of the Township of Shrewsbury; and

WHEREAS, the Township of Shrewsbury will need to submit the proposed use of the purchase price to the Director of the Department of Community Affairs for approval; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Township of Shrewsbury has authority to execute resolutions and ordinances for the general health, welfare and public safety of its residents.

NOW, THEREFORE BE IT RESOLVED, by the Committee of the Township of Shrewsbury, that the Township Clerk and the Mayor, in consultation with the Township Attorney and its professionals, and with the assistance of New Jersey American Water, is authorized to submit the Agreement to the BPU for approval on its behalf; and upon approval of the Agreement, the Mayor shall be authorized to execute the Agreement substantially in the form on file with the Township Clerk with such other changes, insertions and amendments as deemed necessary by the Township Attorney in consultation with Township staff and professionals; and

BE IT FURTHER RESOLVED, the Township Clerk, Mayor and other Township officials shall be authorized to execute other necessary documents to effectuate the sale of the water system assets consistent with this resolution; and the Township engineer shall be authorized to submit the proposed use of the purchase price to the Director of the Department of Community Affairs for approval.

NAME	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK	X		X			
LETTICE						X
JENNINGS		X	X			

RESOLUTION #2024 -70

AUTHORIZE AN AGREEMENT WITH TARGETED TECHNOLOGIES IT MAINTENANCE

WHEREAS, the Township of Shrewsbury has identified a need for annual maintenance to its computer network, hardware, and software to maintain the Township’s computer network, hardware, software, and peripherals in order to run the necessary programs required by various agencies as well as other municipal operations, and

WHEREAS, Targeted Technologies has maintained a comprehensive maintenance program for the Township’s network, hardware, software, and peripherals, and

WHEREAS, Targeted Technologies has submitted a detailed proposal for the 2024 -2025 calendar year, and

WHEREAS the Chief Municipal Finance Officer will include available funds in 2024 -2025 Current Fund Budget for a maintenance contract and

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, the County of Monmouth, State of New Jersey, hereby awards a contract for maintenance to the Township’s computer network, hardware, software and peripherals per the attached proposal to Targeted Technologies, 1735 Hooper Avenue, Toms River, NJ 08753, in the amount not to exceed \$8697.36 per year for comprehensive maintenance of the Township’s computer network, hardware, software and peripherals per the attached proposal effective July 1, 2024 through June 30,2025. All excluded services are outlined in the said agreement.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak		X	X			
Lettice						X
Jennings	X		X			

RESOLUTION #2024 –71

AUTHORIZED PAYMENT OF BILLS DATED JULY 9, 2024: \$ 55,758.40

WHEREAS the Township Committee of the Township of Shrewsbury authorized payment of bills in the amount of \$ 55,758.40

NAME	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK	X		X			
LETTICE						X
JENNINGS		X	X			

NEW BUSINESS –

Mr. Puhak reported that Mrs. Kane called him regarding the transformer blowing up.

Mrs. Kane stated the transformer did not blow up there was an overload. she stated he called Mr. Puhak and informed him that she knew which two transformers were out. They were not tripped by JCP&L, they were tripped by an overload which has happened before with that one transformer blowing out the second one. She stated all forty units were running on one transformer. For some reason the second transformer down the line needed to be split. It was never hooked up to split off to the other twenty units. Gregg from Hi-Volt called her and said they guys were all out of hours and they would not be able to come in. So, they would have to wait until 6am in the morning. He came in this morning with his crew and they reset the first unit and took a volt reading and it was at 160% being charged to that one transformer. When they went to the other one and did a split off that transformer hooked up those houses. It should not go out again because they did the split off. She stated the both of them were now running at 70% now.

Ms. Thornton stated the problem with that is that the bill could have come in at \$12,000 and the Township would not have known about it until we got the bill. It has happened before. In the past we've gotten a \$9,000 bill out of the blue that the township had to pay. She stated when something major happens and you call in Hi-Volt, Montana or any short of company like that, the Township should have some estimate of a price before they start work. She also stated there was a statute that when we bring someone into work we have to show our due diligence in hiring them to come in because it requires her to do an emergency resolution. So if they had given us a bill for \$12,000 and we hadn't reached out to anyone else then we have to report that and we could also get in trouble for the that. She said when you call them you have to get some type of an estimate or a price. She stated she is welcomed to called the office instead of authorizing repairs. She stated Mr. Puhak should have gotten some type of price or quote before you let them in here. It has to be brought into the office first.

Mrs. Kane stated until they access it and bring it through here, they won't have a price.

Ms. Thornton stated they can access it, you must get some type of estimated. She stated Mrs. Kane could have called her and she would know question to ask. She stated she could call at any time

Mrs. Kane stated she was not aware how it worked but now that she knows she will. She stated she spoke to Mayor Jennings, Ms. Lettice and Mr. Puhak, they all knew. She apologized.

Mr. Anthony stated this was to make them all aware of the procedures and an emergency resolution will be placed on the next meeting.

Ms. Thornton stated the bill is not due until August 8, 2024 so it will be on the next meeting.

Mr. Puhak stated people were without power and there was an emergency.

Ms. Thornton stated yes it is an emergency but there is still protocol.

Mr. Puhak questioned whether there was an alternative to Hi-Volt.

Ms. Thornton stated yes they have two.

Mrs. Kane questioned who they were.

Ms. Thornton stated she would have to look the two names up.

Mrs. Kane stated she went to AVMA today advising them that a notice need to be sent to the residents about overloading the system. She also stated there were trees that need to be trimmed from the wires. Supposedly Atlantic is coming out tomorrow for her to go over them with her. She stated she needed a mag light to see if the fuses have tripped on the main three JCP&L lines coming in. She stated JCP&L did not come until 5 this morning. She also spoke to them and stated they were tired of living in the dark. She stated it was a safety issue for having the lights outs.

Mr. Puhak stated one transformer was overloaded.

Mrs. Kane stated we are good for now but there are still areas that could be problems.

Mr. Puhak suggested having Bill White look into it.

Ms. Thornton stated they had Mr. White look into it. She asked for the numbers of the two pole lights that were repaired.

Mr. Anthony asked Ms. Thornton to have Mr. White to contact him so he could discuss when the last audit was done.

Ms. Thornton stated it was done in 2023.

OLD BUSINESS –

PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

Lou Catreo 402 Crawford stated he was here a month ago and discussed items that he spoke about and stated nothing was done. He discussed the curbs and the trash and recycling and having the public works employee to clean it up. The employee takes the trash out of two recycling bins and he either throws it on the ground in the bin and stacks it on another can empty those and put those two back. He did it for three weeks and he has photos to prove it. He stated he was the reason it was getting backed up and the employee is making it worse.

Ms. Thornton stated the Mayor was not present at the last meeting and she hasn't had a chance to catch him up.

Mr. Catreo stated he even goes there and cleans up. A resident asked him if he was an employee. He stated no he wasn't but he was cleaning the town.

Ms. Thornton explained what Mr. Catreo thought the employee should be doing.

Ms. Kane stated their maintenance guy with AVMA was not in yesterday and she noticed the garbage was just on the ground. Some was on top but most of it was on the ground.

Ms. Thornton stated it's basically tik for tac. It's a vicious cycle.

Mr. Puhak stated the new company will get upset with us if people are just putting anything in the recycling bin.

Ms. Thornton explained how they could curb that.

Mr. Catreo also complained of the meeting in the Township and signage is needed. One resident was going approximately 40mph heading to her home.

Ms. Thornton stated she spoke to the State Police two weeks ago for traffic control because the kids were getting out of school and they were here for a week.

Mr. Puhak asked if the Township could get the signage indicating the speed.

Ms. Thornton stated she tried to borrow one and is looking into it as well.

Mr. Catreo stated he would like to have a sign near the fork in the road.

Mr. Anthony stated there are usually right ways but he could look into it.

Ms. Thornton stated she would ask Bill White to look into it.

Mr. Catreo also stated someone let off explosives at his parking lot and the whole building shook.

Mrs. Kane what can the surplus from the sale of the water go towards.

Ms. LaPorta stated she was not sure but she would have to look into it.

Mr. Anthony stated this is very unusual and we are only the second town to do this.

Ms. Thornton stated and it still isn't done just yet. It's a process.

Bill Spengeman 143 Belshaw questioned whether Target Technology did our website.

Ms. Thornton stated lpage does.

Ms. Spengeman that on the website if you go in and look into the minutes you will get resolutions.

Ms. Thornton stated we are currently down but when it comes back up she would look into it.

Mr. Puhak offered a motion to close the public portion, moved and seconded by Mayor Jennings, all were in favor.

ADJOURNMENT

Mayor Jennings offered a motion to adjourn the meeting, moved and seconded by Mr. Puhak, all were in favor.

August 13, 2024

Respectfully Submitted

Katrina Thornton, CMR
Acting Municipal Clerk