



**Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724**

**Katrina Thornton, CMR
Acting Municipal Clerk**

**Phone (732) 542-0572
Fax (732) 935-1348**

Shrewsbury Township Committee

June 18, 2024

REGULAR MEETING - 6:00 PM

MINUTES

CALL MEETING TO ORDER

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 11, 2024, in addition to posting on the Township Website and the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk. www.townshipofshrewsbury.com.

ROLL CALL

GOVERNING BODY MEMBERS PRESENT: Committeeman Glenwood Puhak, Deputy Mayor Lynda Lettice. Mayor Lester Jennings absent.

TOWNSHIP OFFICIALS PRESENT: Township Attorney Gene Anthony and Acting Municipal Clerk, Katrina Thornton.

SALUTE TO THE FLAG

APPROVAL OF MINUTES

Mr. Puhak offered to approve the minutes of the meeting for May 21, 2024, moved and seconded by Ms. Lettice; all were in favor.

CORRESPONDENCE –

No Correspondence

REPORTS -

FINANCE

Mr. Anthony stated the budget hearing would be held tonight.

HOUSING INSPECTION

Mr. Anthony stated they do have an ordinance they have to introduce that has to do with international codes. He stated most Towns have adopted this.

RECREATION

Richard Brunson stated as of Monday, June 24th the DSN group out of Deal will be coming to the gym until August 14th. He still has to power wash of the patio. He stated they still had to get a calendar out for the summer events. They will be out on Saturday in the park for the kids from 3-6pm. He stated anyone was welcome to come out and attend and assist with the kids.

MUNICIPAL ATTORNEY

Mr. Anthony stated he prepared several ordinances that had to be redone due to publication issues. He also asked Ms. Thornton when was the last time he heard from the codification company. She stated last August. Mr. Anthony requested she give him the information and he would get in contact with them.

PUBLIC WORKS

Mr. Anthony stated there was no report other than we will be losing a part-worker and the resolution will be on the meeting this evening.

SAFETY NEIGHBORHOOD WATCH

Robin Kane stated she did traffic control because traffic was being detoured into the neighborhoods due to the bad accident that took place last week. She stated signs were needed for safety.

ORDINANCE (S)

2024-02 ADOPTED

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-02

ORDINANCE PROVIDING FOR THE CONTROL OF FERAL CATS IN THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH AND STATE OF NEW JERSEY

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing:

Ms. Thornton stated she advises residents that they are not licensing but registering. She asked that they provide a picture of their cat, address and location.

Robin Kane so you want pictures of cats that are feral and being fed in our common area. She stated she was feeding two but they were overseen by Meow Inc.

Ms. Thornton stated if they are being fed by Meow Inc. she doesn't need it. If it's a resident and it's their cat then they must register the cat and provide documentation.

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-03

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-03

ORDINANCE AMENDING AN ORDINANCE PROVIDING FOR THE REGISTRATION, LICENSING AND REGULATION OF DOGS IN THE TOWNSHIP OF SHREWSBURY, MONMOUTH COUNTY, NEW JERSEY

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing: None

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-04

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-04

ORDINANCE AMENDING AN ORDINANCE RELATING TO TRAFFIC IN REGULATING THE USE OF PUBLIC STREETS AND PUBLIC PARKING LOTS IN THE TOWNSHIP OF SHREWSBURY, DEFINING AND PROVIDING FOR THE ESTABLISHMENT OF PARKING SPACES UPON THE PUBLIC STREETS AND PARKING LOTS, AND FOR THE ENFORCEMENT THEREOF AND PROVIDING PENALTIES FOR THE VIOLATION THEREOF ORIGINALLY ADOPTED SEPTEMBER 14, 1993; AMENDED OCTOBER 12, 1993; AMENDED OCTOBER 13, 2009, AND MARCH 13, 2024

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing: None

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-05

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-05

ORDINANCE REQUIRING THE RETROFITTING OF EXISTING STORM DRAIN INLETS IN THE TOWNSHIP OF SHREWSBURY, MONMOUTH COUNTY, NEW JERSEY

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing:

Robin Kane questioned what was this about and what retrofitting had to be done as far as the storm drains

Ms. Thornton stated we don't have to do anything. We do not have an issue with it. We have to do it for the State.

Mr. Anthony stated we do not have an issue right now but if we do this would give us the authority to implement it.

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-06

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-06

ORDINANCE ADOPTING REGULATIONS FOR PRIVATELY-OWNED SALT STORAGE OR DE-ICING MATERIALS IN THE TOWNSHIP OF SHREWSBURY, MONMOUTH COUNTY, NEW JERSEY

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing: None

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-07

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-07

AN ORDINANCE TO AMEND THE 2017 ORDINANCE OF THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY ENTITLED "AN ORDINANCE AMENDING FEES OF PLENARY RETAIL DISTRIBUTION LICENSE FEES "TO CHANGE THE AMOUNT FOR THE ANNUAL RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE

Ms. Thornton stated it was last changed by 2017 and could be raised by 20%. It is currently \$872.

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing: None

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-08

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-08

CALENDAR YEAR 2024 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Ms. LaPorta stated the State allows them to go up in their appropriation cap 2.5 % every year and this allows them to go up 3.5 percent if they need to and if they don't use the entire increase they can bank it and use it at a later date. She believed it could be banked for up to two years.

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing: None

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-09

Township Committeeperson Lettice offered a motion to adopt, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for adoption:

ORDINANCE # 2024-09

AN ORDINANCE TO AMEND ORDINANCE 2022-05 ENTITLED "AN ORDINANCE FIXING SALARY AND COMPENSATION OF CERTAIN OFFICES, POSITIONS AND EMPLOYEES IN THE TOWNSHIP OF SHREWSBURY, COUNTY OF MONMOUTH, STATE OF NEW JERSEY" AND THEREAFTER KNOWN BY ITS SHORT NAME AS 'SHREWSBURY TOWNSHIP SALARY ORDINANCE'

Ms. Lettice offered a motion to open the public hearing, moved and seconded by Mr. Puhak; all were in favor;

Hearing: None

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

ORDINANCE # 2024-10 -APPROVED

Township Committeeperson Lettice offered a motion to approve, the aforesaid Ordinance and Committeeman Puhak seconded said Ordinance for approval:

ORDINANCE # 2024-10

ORDINANCE AMENDING AN ORDINANCE ESTABLISHING PROPERTY MAINTENANCE STANDARDS FOR THE TOWNSHIP OF SHREWSBURY

WHEREAS Shrewsbury Township adopted an Ordinance establishing property maintenance standards for the Township of Shrewsbury on April 12, 2005; and

WHEREAS Shrewsbury Township amended Ordinance #3.22.05 on July 10, 2012; and

WHEREAS Shrewsbury Township intends to amend the aforesaid in order to adopt the International Property Maintenance Code.

NOW, THEREFORE BE IT ORDAINED by the Mayor and Township Committee of the Township of Shrewsbury that Ordinance establishing property maintenance standards for the Township of Shrewsbury is hereby amended as follows:

Section I. DEFINITIONS

a. **Brush** - Discarded limbs, twigs and other portions of trees that are discarded when trimming or cutting of trees and other limbs, twigs and other portions of trees that have fallen from trees and any collection of bushes, undergrowth, twigs and limbs and other discarded portions of trees.

b. **Litter** – Any used or unconsumed substance or waste material which has been discarded whether made of aluminum, glass, plastic, rubber, paper or other natural or synthetic material or any combination thereof, including but not limited to any bottle, jar or can or any top, cap or detachable tab of any bottle, jar or can, any unlighted cigarette, cigar, match or any flaming or glowing material, or any garbage, trash, refuse, debris, rubbish, grass clippings or other lawn or garden waste, newspaper, magazines, glass, metal, plastic, paper containers or other packaging or construction material.

c. **Motor Vehicle** – Any automobile, omnibus, road tractor, trailer, truck, truck tractor, motorcycle, moped, boat trailer or vehicle as defined in N.J.S.A. 39:1-1.

d. **Owner** – Generally refers to the person who possesses title to the property. In the case of a cooperative, the owner is the cooperative association. In case of condominium the owner is owner of unit and/or association.

e. **Person in Control** – Is a person or entity who lacks title to property but is in possession and control either as a tenant or under other form of contract relationship with owner.

f. **Debris** – Scattered remains or matter broken, destroyed or discarded.

g. **Construction Materials** – Items of tangible personal property purchased by an owner, tenant or contractor for incorporation into property as a physical component part of such property to be utilized or having been utilized for construction purposes.

h. **Bulky Trash** – Large items of solid waste which because of their size or weight require handling other than normal use for municipal waste, and includes but is not limited to tree trunks, auto bodies, large household appliances, furniture and drums.

Section II. ADOPTION OF INTERNATIONAL PROPERTY MAINTENANCE CODE

A certain document, which is on file at the Office of the Township Clerk, being designated as the “2018 International Property Maintenance Code” be and is hereby adopted as the Property Maintenance Code of the Township of Shrewsbury, County of Monmouth and State of New Jersey, for the control of buildings and structures as herein provided and property maintenance and each and all of the regulations, provisions, penalties, conditions and terms of the International Property Maintenance Code (referred to as IPMC) are hereby referred to, adopted and made a part hereof as if fully set out in the Chapter with the additions, insertions, deletions and changes, if any, prescribed below.

Section III. ADDITIONS, INSERTIONS AND CHANGES

The International Property Maintenance Code is amended and revised in the following respects:

a. Page numbers referred to the location of amendments in the document marked and designated as the “International Property Maintenance Code,” a copy of which is on file in the Clerk’s office of Shrewsbury Township and remains in full effect as authorized by the adoption of this Ordinance and allows for future additions, insertions and changes. Section I through X continue to be incorporated in the

Property Maintenance Ordinance in addition to the International Property Maintenance Code, but where there is a conflict, the International Property Maintenance Code shall take preference.

Section IV. EXTERIOR PROPERTY AREAS

The owner and person in control of each premises or entity in the Township shall maintain the exterior property and confines with the following regulations:

a. **Sanitation** – All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall be responsible for that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition and free of hazards and nuisances. The owner shall be responsible for the entire property owned.

b. **Sidewalks and Driveways** – all sidewalks, walkways, stairs, driveways and parking spaces in similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

c. **Removal of Weeds, Brush and Other Impediments** – all premises and exterior property shall be maintained free from weeds, grass, brush or plant growth in excess of ten (10”) inches. All noxious weeds, dead and dying trees, stumps, roots, obnoxious growths, filth, garbage, trash and debris shall be removed where the same are inimical to the preservation of public health, safety or the general welfare of the Township residents or which may constitute a fire hazard. Weeds and grass shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, that this term shall not include cultivated flowers and gardens.

d. **Public Streets and Sidewalks** – The owner or owners, person in control, tenant or tenants of all lands abutting on any highway or public street or avenue in the Township shall remove all grass, weeds, brush and other impediments and shall trim where deemed necessary trees, bushes and hedges where they serve as impediments of part of the street, avenue, or highway, sidewalks or gutters bordering or abutting to said lands.

e. **Inoperable and Abandoned Motor Vehicles and Boats and Bulky Trash and Construction Debris** - The owner and owners, tenant or tenant and persons in control of all lands, shall not leave or store any inoperable motor vehicle, abandoned vehicle or boat on any public lands or private premises, for a period of more than 5 days, or leave any bulky trash or construction debris on public or private premises, exterior to any building, for a period in excess of 48 hours.

f. **Abutting Owners to Pay and Maintain Sidewalks** – It is hereby made the duty of the respective owners of land fronting or abutting any existing sidewalk to:

1. Pave, maintain and keep and repair the sidewalks in front of or abutting upon said respective lands in the manner provided by this Ordinance.

2. Replace immediately any sidewalk that may become broken.

g. **Abutting Owners to bear costs of Paving and Repair, Permit**

Requirement: Conformity with Township Specifications - The full cost of the paving of said sidewalks, including costs of inspection by the Township Engineer shall be borne by the abutting property owner. Materials furnished and workmanship performed in the construction of all sidewalks shall be in strict conformity to the standard specifications for sidewalk construction adopted by and recommended by the Township Engineer. Any person desiring to pave or repair any sidewalks shall obtain a permit from the Township Clerk, said application of which shall be reviewed by the Township Engineer in terms of material and design and approved or disapproved based on the Township Engineer’s standards. The permit fee to lay sidewalks and curbs shall be \$25.00 for each 25 linear ft. of frontage or a part thereof.

h. **Sewer and Water Lateral Maintenance.**

1. **Definition of Sewer or Water Lateral:** Shall mean the sanitary sewer or water line running from the water or sewer main, if the water or sewer line is installed within the street cartway. If the sanitary sewer main or water main is installed in the sidewalk area or within the easement area, then the line running from the saddle or fitting at the connection point to the main to the private unit.

2. **Maintenance by Customer or Private Property Owner:** All connections or laterals, whether water or sewer, from the main, saddle, clean out or curb stop, whichever is reached first, to the customer or private property owner’s building, shall be maintained by the customer or private property owner in good order. All leaks in such connections or laterals, whether sewer or water, must be repaired immediately by the owner or occupant of the private premises. The customer or owner shall be responsible for notifying the Township of Shrewsbury of the party contracted to do any work on the customer or property owner’s building or lateral prior to the work being commenced and shall follow all of the ordinances of the Township concerning such construction. Any work not acceptable or in violation of local ordinance or state law shall immediately be removed and replaced by work that is acceptable.

3. **Township Responsibility:** The Township shall not be responsible for maintaining any portion of the building, sewer or water line or lateral or connection from the property owner’s building to the main, clean out, saddle of main or curb stop, whichever is reached first, or for damage done by sewer or water escaping therefrom, or from lines or fixtures of the customer’s property; and the customer shall at all times comply with applicable regulations with respect thereto and make changes that are required. The Township shall only be responsible while it owns the sewer and water mains for the maintenance and repair of sewer and water mains found in the public roads or in public easements or underneath public sidewalks.

Section V. NOTICE OF FAILURE TO COMPLY WITH PROPERTY MAINTENANCE ORDINANCE

The special code enforcement officer or other designated officer zoning officer or other designated officer is authorized to notify, in writing by mailing by Certified Mail, return receipt requested and regular mail or hand delivering to the owner and/or person or entity in control of the subject premises and/or the agent of the owner, person in control or entity advising him or the entity of the particular violation. The person or entity shall have 24 hours from the date of receipt of the notice to cure the violation unless an extension is granted by Special Code Enforcement Officer or designated person. Said notice shall be deemed to serve as a continuing notice for the remainder of the calendar year and the Township may, without further notice, cut, destroy and/or correct any existing violation on the subject property in accordance with the provisions of this ordinance.

Section VI. FAILURE OR REFUSAL TO COMPLY WITH PROPERTY MAINTENANCE LAW

Upon failure, neglect or refusal of any owner and/or person or entity in control and/or his or its agent to cut, destroy and remove any weeds, grass, growing, lying or located on the owner's property or remove any inoperable, abandoned motor vehicle, boat, bulky trash or construction debris located on the owner's and/or person in control's property in order to correct conditions in violation of this Ordinance within the 24 hour period prescribed by this Ordinance, then the Township is authorized to cut, destroy and remove any weeds or grass or inoperable abandoned motor vehicles or boats or bulky trash or construction debris or correct any violation in order to pay for the cutting, destroying or removal of weeds and grass, inoperable or abandoned motor vehicles or boats or bulky trash or construction debris or the correction of said violation.

In regards to water and sewer laterals, upon failure, neglect or refusal of any owner and/or person or entity in control and/or its agent to maintain, repair or replace, where needed, a water or sewer lateral as defined above, in violation of this Ordinance within 24 hours of the violation being realized or sooner in cases of emergency, the Township may take action to remove or repair any leaking water or sewer lateral subject to Section VII.

Section VII. UNPAID CHARGES TO CONSTITUTE LIEN ON PROPERTY

Should the Township be required to cut, destroy and remove weeds and/or grass or correct any violation of this Ordinance, the Special Code Enforcement Officer or other designated individual shall certify the cost thereof to the Township Committee, who shall examine the certificate and, if found correct, authorize the forwarding of a bill to the property owner and/or person in control for payment within thirty (30) days of the date of the bill. The amount of the charges shall become a lien upon the lands and shall be added to and become part of the taxes to be assessed upon those lands, and to bear interest at the same rate as taxes. The cost shall be in addition to any penalties imposed for any violation of this Section.

With regards to any repairs or removals of water or sewer laterals per Section VI of this Ordinance by the Township, the Township Committee shall certify the cost of such repair or removal upon approval of such costs and shall forward a bill to the property owner and/or person in control for payment within thirty (30) days of the date of the bill. The amount of the charges shall become a lien upon the lands and shall be added to and become part of the taxes to be assessed upon those lands, and to bear interest at the same rate as taxes should said bill not be paid within the time period prescribed by this Ordinance. The cost shall be in addition to any penalties imposed by any violation of this Section.

Section VIII. OTHER VIOLATIONS

In the event that a person or entity fails to comply with this ordinance by committing an unlawful act, a fine of no less than Five Hundred (\$500.00) Dollars shall be imposed for each violation is cured within the time period prescribed by Section V involving notice to the property owner and/or person or entity in control. The issuance of a summons for violation of the aforesaid ordinance by the special code enforcement officer or other designated officer shall be in addition to the lien provisions set forth above.

Section IX. ENFORCEMENT OF OTHER LAWS OR ORDINANCES NOT IMPAIRED

The maintenance ordinance standards and regulations shall be in addition to the provisions of any other applicable ordinance, law, rule or regulation. Nothing in this ordinance shall be construed to impair or prevent enforcement of any other ordinance, law, rule or regulation.

Section X. SEVERABILITY

In the event any provision of this ordinance is stricken by a court for any reason, the remaining provisions of the ordinance shall remain valid and in full force and effect notwithstanding the stricken provision.

All Ordinances or parts of Ordinances of the Township of Shrewsbury in conflict or inconsistent with this Ordinance are hereby repealed, but only, however, to the extent of such conflict or inconsistencies; it being the legislative intent that all other Ordinances or parts of Ordinances now existing and in effect, unless the same be in conflict or inconsistent with any of the provisions of this Ordinance, shall remain in full force and effect.

Roll Call:

Puhak: Aye
Lettice: Aye
Jennings: Absent

Mr. Anthony stated a public hearing would be held at the next meeting, which will be July 9, 2024.

PUBLIC HEARING: 2024 MUNICIPAL BUDGET

Katie LaPorta, Chief Financial Officer will gave a presentation on the 2024 Municipal Budget. She stated they were proposing an increase in the municipal tax rate of 1.88 percent, the total dollar amount is \$16,823. The net valuation taxable in this Township went up \$9,863,000. The average home went from \$260,000 last year to \$299,000 this year which is almost a 15% increase. The tax rate is actually going down this year from 9.47 to .877. the average increase per homeowner is \$150-\$200 for the year before the County strikes their rate.

Chuck Fallon, Auditor stated they had a good budget.

Public Comments regarding the 2024 Municipal Budget – Robin Kane asked if the rate would be going up by \$100 per year.

Ms. LaPorta stated that was correct, and maybe a little more.

**Township of Shrewsbury
Resolution #2023-63**

**Resolution of the Township of Shrewsbury Authorizing a Waiver of Reading
in Full the 2024 Municipal Budget**

WHEREAS, the public hearing for 2024 Municipal Budget is scheduled for June 18, 2024; and

WHEREAS, N.J.S.A. 40A:4-8 as amended by chapter 259, Laws of 1995, provides that the budget may be read by title only at the time of the public hearing if a resolution is passed by not less than the majority of the full governing body, conditioned that at least one week prior to the date of the hearing a complete copy of the approved budget has been made available for public inspection; and

WHEREAS, the Governing Body of the Township of Shrewsbury desires to read the 2024 Municipal Budget by title only at the time of the public hearing and adoption of said budget; and

WHEREAS, the Municipal Clerk of the Township of Shrewsbury has caused the 2024 Municipal Budget to posted in a public place in the Township Hall of the Township of Shrewsbury and on its website at least seven (7) days prior to the date of the public hearing; and

WHEREAS, said budget was made available to any person requesting to review same at least (7) days prior to the public hearing scheduled for the 2024 budget; and

WHEREAS, the Municipal Clerk, Katrina Thornton, has certified that she has complied with N.J.S.A. 40A:4-8.1a and 1b. (copy of Certification below as Exhibit A);

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council shall read the 2024 Municipal Budget by its title only at the public hearing at the time of the adoption of the budget and hereby declares that the conditions set forth in N.J.S.A. 40A:4-8, Subsection 1.a and 1,b have been met therewith.

EXHIBIT A

CERTIFICATION I, Katrina Thornton, Township Clerk of the Township of Shrewsbury do hereby certify that I have caused to be posted in the Township Hall and on the Township website a copy of the 2024 Municipal Budget at least seven days prior to the public hearing of June 18, 2024. I further certify that I have made the 2024 Municipal Budget available to any person requesting same at least seven days prior to the public hearing of June 18, 2024

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK		X	X			
LETTICE	X		X			
JENNINGS						X

**TOWNSHIP OF SHREWSBURY
RESOLUTION #2024-64**

RESOLUTION OF THE TOWNSHIP OF SHREWSBURY ADOPTION OF MUNICIPAL BUDGET 2024

BE IT RESOLVED by the Governing Body of the Township of Shrewsbury, County of Monmouth, that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes of

the sums therein as set forth as appropriations, and authorization of the amount of \$909,485.73 for municipal purpose levy.

SUMMARY OF CURRENT FUND REVENUES

General Revenues

Surplus Anticipated	\$ 193,500.00
Miscellaneous Revenues Anticipated	164,576.94
Receipts from Delinquent Taxes	5,000.00

Amount to be Raised by Taxation for Municipal Purposes 909,485.73

TOTAL CURRENT FUND REVENUES \$ 1,272,562.67

SUMMARY OF CURRENT FUND APPROPRIATIONS

General Appropriations:

Within "CAPS"

Operations Including Contingent \$ 710,000.00

Excluded from "CAPS"

Operations - Total Operations Excluded From "CAPS" 241,250.00

Capital Improvements 85,000.00

Municipal Debt Service 120,162.50

Deferred Charges 91,150.17

Reserve for Uncollected Taxes 25,000.00

TOTAL CURRENT FUND APPROPRIATIONS \$ 1,272,562.67

IT IS HEREBY CERTIFIED that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 18th day of June 2024. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2024 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK		X	X			
LETTICE	X		X			
JENNINGS						X

Township of Shrewsbury
Resolution #2024- 65

Resolution of the Township of Shrewsbury, County of Monmouth, State of New Jersey, Setting 2024 Salaries

WHEREAS, the Township of Shrewsbury Township Committee has approved the 2024 Salary Ordinance, and

WHEREAS the Township Committee must set individual employee's salaries within the 2% increase approved range,

WHEREAS, the Chief Municipal Finance Officer has certified that funds will be available in the 2024 Township of Shrewsbury Budget.

NOW THEREFORE LET IT BE RESOLVED the following salaries are set effective January 1, 2024, prorated, within the approved salary ranges:

Mayor	Lester Jennings	\$ 3,493.81 per year
Township Committee Members	Lynda Lettice	\$ 2, 872.73.per year
	Glenwood Puhak	\$ 2,871.71 per year
Chief Municipal Finance Officer	Catherine LaPorta	\$ 16,646.40 per year
Municipal Clerk /Registrar	Katrina Thornton	\$ 20,808.00 per year
Web Maintenance Manager	Katrina Thornton	\$ 1,082.42 per year
Deputy Registrar	Catherine LaPorta	\$ 265.31 per year
Tax Collector	Jason Sutton	\$ 4,386.00 per year.
Qualified Purchasing Agent	Catherine LaPorta	\$ 510.00 per year
Tax Assessor	Gerald J. Briscione	\$ 9,800.26 per year.
Administrative Assistant/ HR	Katrina Thornton	\$ 51,956.76 per year
Bookkeeper/Payroll Clerk		

Part-Time Bookkeeper/Admin	Pamela Howard	\$ 19.79 per hour
Housing Officer	Thomas Welsh	\$ 7,038.51 per year
Code Enforcement Officer	Thomas Welsh	\$ 3,660.07 per year.
Full Time Public Worker	Shaun Keefe	\$ 28.05 per hour
Recreation Director	Rich Brunson	\$ 5,195.68 per year
OEM Coordinator	Robin Kane	\$ 1,050.00 per year
Deputy OEM Coordinator	Thomas Welsh	\$ -0- per year
Fire Official	Thomas Welsh	\$ 811.82 per year.
Elections Clerk	Katrina Thornton	\$ 400.00 per election

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK		X	X			
LETTICE	X		X			
JENNINGS						X

TOWNSHIP OF SHREWSBURY

RESOLUTION #2024 –66

AUTHORIZED PAYMENT OF BILLS DATED JUNE 18, 2024: \$ 83,093.72 _

WHEREAS the Township Committee of the Township of Shrewsbury authorized payment of bills in the amount of \$ 83,093.72

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK	X		X			
LETTICE		X	X			
JENNINGS						X

Township of Shrewsbury
Resolution #2024-67

ACCEPT THE RESIGNATION OF HAROLD JOSEPH HUFF AS A PART -TIME WORKER
IN THE DEPARTMENT OF PUBLIC WORKS

WHEREAS, on June 6, 2024 Harold Joseph Huff submitted his letter of resignation effective June 6, 2024;
and,

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury that the resignation of Harold Joseph Huff be and is hereby accepted.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK		X	X			
LETTICE	X		X			
JENNINGS						X

Township of Shrewsbury
RESOLUTION #2024-68

AUTHORIZE USE OF THE MUNICIPAL GYMNASIUM BY DSN SUMMER BASKETBALL CAMP

WHEREAS various recreation programs, events and rentals are scheduled for the municipal gymnasium;
and;

WHEREAS use of the municipal gymnasium has been requested by DSN Basketball for summer camp for an extended period, and

WHEREAS, DSN Basketball has provided the Township of Shrewsbury with the appropriate certificate of insurance, and

WHEREAS the required hourly fee of \$80 per hour has been set forth with DSN and;

WHEREAS, due to the length and time of the rental associated with this request, the Township has required DSN to submit a non-refundable deposit of \$4,160.00 equal to 1/3 the cost of the hourly rental fee for the length and time being request and;

WHEREAS the normal required refundable deposit of \$ 250, will remain in effect through the rental and;

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Shrewsbury, the County of Monmouth, State of New Jersey, grants permission for use, to the DSN Basketball Camp, with a Start date of June 24, 2024 - August 14, 2024, Monday through Friday 11:15 AM – 3:30 PM. Total amount of the rental from beginning to end date is \$ 12,160.00

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK		X	X			
LETTICE	X		X			
JENNINGS						X

NEW BUSINESS –

OLD BUSINESS –

PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

Mr. Puhak offered a motion to open the meeting to the public, moved and seconded by Mrs. Lettice, all were in favor.

Lou Catreo 402 Crawford questioned who was in charge of the Public Works Dept. He stated there was a lot of garbage in the back of Crawford and the Public Works employee is not picking it up. The dumpster is overflowing with trash. He suggested it just be sucked up or picked up. He stated the employee was lazy and drives around the neighborhood smoking cigarettes. He stated the day of the accident he counted at least 90 cars go by and people were speeding. He went to the Public Works and asked for a sign. The employee just sat there on the phone. He did not care nor would he help.

Ms. Thornton stated she told Lou they had a no outlet sign but the problem is that it is on the right side of the road but they could move it to the other sign. She discussed with the CFO about getting additional signage. She figured they could do it right there.

Ms. Kane suggested a sign that says no outlet. She also stated the pole is broken by the dirt road and is almost falling over.

Marcia Meer Eagon stated she made phone calls the day of the accident. She even called Katrina, who called Robin and that's how Robin found out about it. She stated she was stopping people letting them know it was not a through way.

Mr. Brunson stated he doesn't see this issue being solved. We need more visible signs like no grilling in the park. There was also a guy who pulled up to a dumpster filled with bulk.

Ms. Thornton stated that Mr. Welsh stated a township employee could summons but the problem is that they cannot pull the license plate to verify the address or the person. We can put a summons on their car but cannot request identification.

Mr. Anthony stated he did not like the idea of employees issuing summons. He stated they did not want to do a citizen's complaint either. He suggested they increase the signage and markings. He had to speak with the commander of the State Police and have someone there on a regular basis. He stated Township employees did that years ago and it was not a pretty sight.

Ms. Thornton suggested borrowing police signs.

Mr. Anthony stated the State Police would not do anything. It would be better to borrow it from another town.

Ms. Kane reported what the police did the day of the accident. She told them that they needed traffic control because one of the officers was speeding down the road and completely ignored her.

Mr. Anthony asked Mrs. Kane if she could right a report as to what happened that day so that he could report it.

Robin Kane stated she believed multiple signs were needed. She questioned whether they did anything with reverse 911.

Ms. Thornton stated they were waiting to adopt their budget.

Ms. Kane has the newsletter gone out.

Ms. Thornton it should go out in the next couple of weeks.

Ms. Kane questioned the status of the recycling contract.

Mr. Anthony stated it was approved last month and questioned when they would start.

Ms. Thornton stated Gene was looking at it to make sure nothing was hidden in the contract.

Mr. Anthony stated there wasn't anything hidden in there. She could get them started.

Ms. Thornton stated she has to send a letter out to the three entities regarding the cost and whether or not they or going to lease or buy the cans.

Ms. Kane questioned what were they going to do with the clean communities funding.

Ms. Thornton stated more than likely it is to clean up the mulch in the park.

Ms. Kane stated she did send her a picture of the matting and questioned whether she shared it with the Committee.

Ms. Thornton stated not yet but she will once she obtained pricing. They wanted to get through the budget first.

Ms. Kane questioned Lou as to whether he contacted his management company regarding the overflow of garbage.

Lou stated not yet.

Marcia Meer Eagone suggested he speak with Dorothy and stated she could help him.

Ms. Kane stated they pay their guy at AVMA to get their garbage.

Ms. Meer Eagone stated they do not have a maintenance guy.

Ms. Thornton stated the issue is garbageAVMA removes garbage from recycling.

Mr. Anthony stated the sooner the letter goes out to the three entities the better.

Ms Kane questioned whether Republic going to start taking the card board as well.

Ms. Thornton stated no.

Ms. Kane questioned whether the Township would still be dealing with the cardboard.

Ms. Thornton stated that was correct.

Mr. Anthony stated we are in the process of reorganizing the Public Works Department.

Bill Spengeman questioned whether a draft of the property maintenance code going to be on the website.

Mr. Anthony stated not sure if it can go on the website.

Ms. Thornton stated you have to be a member to get a copy of the book or certified like our code officer to get a copy of it.

Ms. Kane gave her interpretation.

Ms. Thornton stated he could get a synopsis of what's in the book and would ask Tom Welsh how he could obtain information on the website.

Mr. Anthony stated when he tries to go on they will only give you a summary. He stated some towns use the Boca Code.

Ms. Kane questioned whether the Rent Boad would need a copy of it.

Mr. Anthony stated they would have to call Mr. Welsh in if we needed him.

Ms. Thornton stated she would contact Mr. Welsh to see what he could help her with.

Ms. Lettice offered a motion to close the hearing, moved and seconded by Mr. Puhak; all were in favor.

ADJOURNMENT

Mr. Puhak offered a motion to adjourn the meeting, moved and seconded by Ms. Lettice, all were in favor.

August 13, 2024

Respectfully Submitted

Katrina Thornton, CMR
Acting Municipal Clerk