



Shrewsbury Township
1979 Crawford Street
Shrewsbury Township, New Jersey 07724

Katrina L. Thornton, CMR
Acting Municipal Clerk

Phone (732) 542-0572
Fax (732) 935-1348

Shrewsbury Township Committee Meeting
January 10, 2023 @ 6:00 PM

MINUTES

CALL MEETING TO ORDER

NOTICE REQUIREMENTS

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 14, 2023, in addition to posting on the Township Website and the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk. www.townshipofshrewsbury.com.

ROLL CALL

Mr. Puhak X Ms. Lettice X Mayor Jennings X

SALUTE TO THE FLAG

APPROVAL OF MINUTES – January 1, 2023

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | | X | X | | | |
| PUHAK | X | | X | | | |
| JENNINGS | | | X | | | |

CORRESPONDENCE – None

REPORTS

Finance - Ms. Laporta – stated that she is happy to be with the Township. She thanked Ms. Thornton for providing information necessary to get up and running. Ms. Laporta has been in contact with the Auditors and things are moving right along.

Housing Inspector/Code Enforcement – None

Recreation – Mr. Brunson continuing to have the two travel teams rent the gymnasium. State he had been receiving calls from residents that have tiny tots and/or smaller children. Will incorporate in the spring arts and crafts for the smaller children. Will be requesting parent volunteers. Will develop paperwork with background checks for those that would like to volunteer with the children. Will develop thing like games to take place in the park. Utilize the toys and some ribbons and awards like all star weekend for the children. Mini field day sort of function in the new park. Will speak with DPW regarding the gymnasium floor being slippery and ankle sprains. Ms. Kane spoke of the issues with the gymnasium floor with the COVID fogging and moisture.

Municipal Attorney – All shared service agreements are in place. We are going out again for the licensed Water Operator for this year.

Public Works – Built 4 new recycling bills

Safety & Neighborhood Watch

RESOLUTIONS –

2023-32 Authorize Payments of Bills Remaining from 2022 (encumbered) TABLED due to issues with overpayments and outstanding bills. Corrections prior to accept the bills for this meeting.

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | | X | X | | | |
| PUHAK | | | X | | | |
| JENNINGS | X | | X | | | |

2023-33 Authorize Payment to HiVolt for New LED lights in Belshaw Ave & Barker Av

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | X | | X | | | |
| PUHAK | | X | X | | | |
| JENNINGS | | | X | | | |

2023-34 Authorize Bid Opportunity for Licensed Water Operator

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | | | X | | | |
| PUHAK | | X | X | | | |
| JENNINGS | X | | X | | | |

2023-35 Authorize Appropriation Reserve Transfer of Funds

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | X | | X | | | |
| PUHAK | | | X | | | |
| JENNINGS | | X | X | | | |

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | X | | X | | | |
| PUHAK | | X | X | | | |
| JENNINGS | | | | | X | |

NEW BUSINESS –

- Discuss the increase in cost for COs on rental properties use a flat fee of \$100 for rentals and resales, requires Ordinance.

Ms. Lettice agrees with the increase and it should be in place. Ms. Thornton state that currently the apartments only pay 50.00 for rental. However, the code enforcement officer believes that the cost should be \$ 100 across the board due to the amount of reinspection’s for rentals on all properties. Mr. Anthony requested previous ordinance and state he would prepare a new ordinance.

OLD BUSINESS – Still Awaiting additional quotes requested for:

- Lights in the Township Park
- Damaged light pole located near 26 Barker Ave quote requested

Ms. Thornton stated that we are still waiting for quotes. The HiVolt stated that solar was not going to be bright enough the park. The electrical would be connected to DPW.

PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES

Open

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | X | | X | | | |
| PUHAK | | | X | | | |
| JENNINGS | | X | X | | | |

Rich Osis – Remember from last minute discussed the street lights in the parking pods, are responsibility of AVMA. He wanted to make sure in case they needed to find an electrician.

Ms. Kane transformers are responsibility of the Township up to bulk head of the building. Lights AVMA can take responsibility for but not the transformers.

Mr. Anthony requested to see a copy of the agreement that is being referred to regarding responsibility.

Rich Osis - Appreciate the work that the committee is doing for the Township.

Ms. Thornton what is the issue with the transformer. Mr. Osis just wants to know so a line item can be created for reserves.

Ms. Kane, the transformer has been replaced by the Township near the access

Mr. Welsh want to meet with the three entities regarding the has the meeting been set.

Montana has been busy up north and cannot make it down to fix the water main break since Christmas.

Ms. Kane questions the responsibility
 Ms. Thornton – Engineer stated that it is the responsibility of AVMA.
 Ms. Kane said their attorneys for AVMA will review
 Ms. Thornton reiterated that it is the responsibility of AVMA per the Engineers.

Mr. Anthony – Anyone else Mr. Osis

Ms. Kane wanted to make official on Township meeting that behind the dumpsters is disgusting that the apartments are allowing the mess. The residents at AVMA are having to view and deal with the messes. # 51 have DPW look at the light.

What is with RDS coming around?

Notification was provided they work for the Tax Assessor to all three entities and posted on website.

Ms. Kane we were raised last year.

Mr. Anthony explained that every year they choose homes to review for assessment.

Mr. Puhak stated he performed his via video and it was quick and easy.

Mr. Anthony made reference to all of the complaints in the Apartments.

Ms. Kane and the board will take a look at the Rent Leveling Board Pamphlet for updates

Ms. Thornton will make request with email addresses to everyone.

Close Meeting

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | | X | X | | | |
| PUHAK | | | X | | | |
| JENNINGS | X | | X | | | |

DATE OF NEXT MEETING – February 14, 2022 6:00 PM

Close Meeting

| Name | Motion | Second | Ayes | Nays | Abstain | Absent |
|----------|--------|--------|------|------|---------|--------|
| LETTICE | | | X | | | |
| PUHAK | | X | X | | | |
| JENNINGS | X | | X | | | |

EXECUTIVE SESSION – NONE

ADJOURNMENT