

TOWNSHIP OF SHREWSBURY
RESOLUTION #2025- 35
County of Monmouth

APPOINT KATRINA THORNTON AS DEPUTY MUNICIPAL CLERK

WHEREAS, the Township’s current Acting Municipal Clerk, Katrina Thornton, has been in the position since February 1, 2022; and,

WHEREAS, Katrina Thornton was authorized to utilize the Acting Municipal Clerk/Registrar which varies in hours per week with a minimum of twenty hours a week, Secretary of the Rent Leveling Board and Administrator of the Township Website; and,

WHEREAS the Township Committee desires to Appoint Katrina Thornton as Deputy Municipal Clerk, as she has completed her remaining Clerk classes and is preparing to obtain her Certification to become a Registered Municipal Clerk; and,

WHEREAS funds for this purpose will be available in the 2025 temporary budget and the 2025 Municipal Budget, when adopted, in the appropriation entitled Deputy Clerk S&W and the Chief Financial Officer has so certified in writing; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey that Katrina Thornton is hereby appointed as Deputy Clerk as of January 31, 2025, at an annual salary of \$ 20,000 whether certified or not with the understanding that once certified her salary will be revisited.

BE IT RESOLVED that Ms. Thornton shall also receive \$1082.40 annually as the Administrator of the Township of Shrewsbury’s website.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice						
Jennings						
Puhak						

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 14, 2025.

Katrina Thornton, CMR
Acting Municipal Clerk

Lester Jennings
Mayor