TOWNSHIP OF SHREWSBURY
RESOLUTION #2025-9
County of Monmouth

APPOINT KATRINA THORNTON AS DEPUTY MUNICIPAL CLERK

WHEREAS, the Township's current Acting Municipal Clerk, Katrina Thornton, has been in the position since February 1, 2022; and,

WHEREAS, Katrina Thornton was authorized to utilize the Acting Municipal Clerk/Registrar varies in hours per week with a minimum of twenty hours a week that includes being the Registrar, Secretary of the Rent Leveling Board and Administrator of the Township Website; and,

WHEREAS, the Township Committee desires to reappoint Katrina Thornton as Acting Municipal Clerk/Registrar, as she has completed her remaining Clerk classes and is preparing to obtain her Certification to become a Municipal Clerk; and,

WHEREAS, funds for this purpose will be available in the 2025 temporary budget and the 2025 Municipal Budget, when adopted, in the appropriation entitled Municipal Clerk S&W and the Chief Financial Officer has so certified in writing; and,

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey that Katrina Thornton is hereby reappointed as Acting Municipal Clerk as of January 1, 2025 at an annual salary of $ 20,000 whether certified or not with the understanding that once certified her salary will be revisited and that she needs to be certified in (1) year with the possibility of (2) two-one (1) year extensions.

BE IT RESOLVED, that one year has transpired which now allows Katrina Thornton to utilize one of her one-year extensions; and,

BE IT FURTHER RESOLVED, that Ms. Thornton shall also receive $1,020.00 annually as the Administrator of the Township of Shrewsbury's website.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Lettice						
Jennings						
Puhak						

I hereby certify the above to be a true copy of the resolution adopted by the Township Committee at the Meeting held on January 1, 2025.

_____   _____
Katrina Thornton, CMR   Lester Jennings
Acting Municipal Clerk   Mayor