



**Shrewsbury Township  
1979 Crawford Street  
Shrewsbury Township, New Jersey 07724**

**Julie Martin, RMC  
Municipal Clerk**

**Phone (732) 542-0572  
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**Shrewsbury Township Committee  
March 11, 2025  
REGULAR MEETING - 6:00 PM**

**MINUTES**

**CALL MEETING TO ORDER**

Mayor Jennings called the meeting to order at 6:10pm and stated in accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required Annual Notice of this meeting was published in the Two River Times on January 9, 2025 in addition to posting on the Township Website and the bulletin board in the Municipal Building and filing a copy of said notice with the Municipal Clerk.  
[www.townshipofshrewsbury.com](http://www.townshipofshrewsbury.com).

**ROLL CALL**

**GOVERNING BODY MEMBERS PRESENT:** Glenwood Puhak, Lynda Lettice and Mayor Lester Jennings.

**TOWNSHIP OFFICIALS PRESENT:** Township Attorney Gene Anthony, and Deputy Clerk Katrina Thornton.

**SALUTE TO THE FLAG**

**MINUTES -** Mrs. Lettice offered a motion to approve the minutes of the meeting for February 11, 2025 moved and seconded Mr. Puhak. All were in favor. (This matter will be voted on again, as Mrs. Lettice was absent for the February 11, 2025 meeting; therefore, ineligible to vote)

**CORRESPONDENCE:**

- Mr. Anthony stated Senator Gopal, Assemblywoman Donlon and Assemblywoman Peterpaul would like to do a brief check-in with municipal elected officials via Zoom on **Friday, March 14<sup>th</sup> at 1PM**. He stated both Katrina felt it would be better to invite them to the next Township Meeting. The Committee agreed that would be better.
- Mr. Anthony stated the Strategic Planning Monmouth Regional High **School** - The second strategic planning session is scheduled for: **Monday, March 24, 2025, at 6:00 pm**

- Mr. Anthony stated the Notice of NJ State Planning Commission Cross Acceptance Public Meeting - Monmouth County

## **REPORTS**

**Finance** – Ms. LaPorta questioned whether they wanted to have a Budget Workshop Meeting like they did last year on a Saturday. The Committee agreed to have the Budget Workshop Meeting on March 22, 2025 at 10am. Everyone will be present except Mr. Anthony. Ms. Thornton stated she would also check to see if Mrs. Martin would be available for the meeting on April 8<sup>th</sup> because she has to take the Clerk's test on April 9<sup>th</sup>.

**Housing Inspector/Code Enforcement** – No Report

**Recreation** – Mr. Brunson reported that the Senior Citizens Group will have their Meeting on March 28<sup>th</sup>.

**Municipal Attorney** – Mr. Anthony stated he would be discussing the Disposition of the proceeds from the money of the sell of the water system

**Public Works** – Ms. Thornton stated the Township moved over to full recycling with Republic two weeks ago.

Mr. Puhak questioned whether everyone was following the rules.

Ms. Thornton stated so far they were following the rules.

**Safety& Neighborhood Watch** – Ms. Thornton stated the cameras have come in we just have to put signs up signs that says cameras are in the area.

**ORDINANCE (S) – NONE**

## **RESOLUTION(S)**

### **PUBLIC COMMENTS ON RESOLUTIONS ONLY**

Mr. Anthony asked for public comments regarding resolutions presented on this agenda only. There were no public comments.

## **TOWNSHIP OF SHREWSBURY RESOLUTION # 2025-41 County of Monmouth**

### **Authorize An Emergency Temporary Appropriation**

**WHEREAS** the appropriations set forth in the 2025 temporary budget are insufficient to meet the financial obligations as set forth below; and

**WHEREAS** the permanent budget for the year 2025 has not yet been adopted; and

**WHEREAS** the total emergency temporary appropriations adopted pursuant to N.J.S.A.40A:4-20 exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistant included in this resolution total \$217,400.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Shrewsbury, in the County of Monmouth, State of New Jersey, in accordance with the aforementioned statute, that the 2025 temporary budget is hereby amended to provide for an emergency temporary appropriation in the amount of \$217,400 and said appropriations are listed on Attachment 1-2025 "Emergency Temporary Appropriations."

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be transmitted to the Chief Financial Officer for her records.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

**Township of Shrewsbury  
Resolution #2025 - 42**

**RESOLUTION TO FURTHER EXTEND THE CONTRACT WITH WRM, WATER RESOURCE  
MANAGEMENT AS LICENSED WATER OPERATOR**

**WHEREAS** The Township's current contract with WRM, Water Resource Management as Licensed Water Operator is due to expire February 28, 2025; and;

**WHEREAS** The Township Committee of Shrewsbury Township believes it is in the best interest of the town and its residents to further extend said contract; and

**WHEREAS** funds for this purpose will be provided for in the municipal budget under Buildings and Grounds, and the Chief Financial Officer has so certified in writing.

**THEREFORE, BE IT RESOLVED**, that the Township Committee of Shrewsbury Township, County of Monmouth, State of New Jersey, hereby authorizes the extension of Contract with WRM, Water Resource Management to provide licensed Water Operator Services through December 31, 2025, or until such time as closing on this water system takes place, whichever occurs first.

**BE IT FURTHER RESOLVED** that the terms and conditions in the current contract shall remain the same and in place for this extended period.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

Mr. Anthony went over what he thought would be the proposed amendments and went over it with the Committee and Mrs. LaPorta. She also asked if they could put something in the Resolution authorizing approval subject to suggestions or comments from the DCA. Which would eliminate going back and forth for minor items, and based on consultation with DCA. The Committee agreed to the suggestion.

**Shrewsbury Township  
Resolution 2025 - 43**

**RESOLUTION AUTHORIZING AMENDED SUBMISSION (EXHIBIT B) OF A PROPOSED USE OF PROCEEDS FROM THE SALE OF THE WATER ASSETS OF SHREWSBURY TOWNSHIP TO NEW JERSEY AMERICAN WATER COMPANY AND SEEKING APPROVAL BY THE DEPARTMENT OF COMMUNITY AFFAIRS OF THE STATE OF NEW JERSEY**

**WHEREAS**, the Township of Shrewsbury has come to an Agreement with New Jersey American Water Company (NJAWC) for the sale of its water system pursuant to the New Jersey Water Infrastructure Protection Act, N.J.S.A. 58:30-1 et seq. (The ACT); and

**WHEREAS**, the New Jersey American Water Company (NJAWC) has agreed to the terms of the agreement whereby the Township will sell and New Jersey American Water Company (NJAWC) will acquire the water system assets ( the Act and the "Agreement"); and

**WHEREAS** the Mayor and the Township Committee of the Township of Shrewsbury feel that the sale is in the best interest of the citizens of the Township; and

**WHEREAS**, the Mayor and Township Committee have further concluded that the sale shall enhance the health, safety, and welfare of the citizens of the Township; and

**WHEREAS** the New Jersey American Water Company (NJAWC) is a regulated Public Utility Corporation of the State of New Jersey and is hereby authorized to assist the Township in submitting the Agreement to the Department of Community Affairs on behalf of the Township; and

**WHEREAS** the Township submitted the proposed use of the purchase price to the Director of Local Government Services of the Department of Community Affairs by Resolution of Approval, and now submits an amended proposal, amended Exhibit B, a true copy of which is attached hereto and made a part hereof; and

**WHEREAS**, pursuant to N.J.S.A. 40:48-2, the Township has authority to execute Resolutions and Ordinances for the general health, welfare, and public safety of its residents.

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Shrewsbury, County of Monmouth, State of New Jersey, hereby provides as follows:

1. The Township Chief Financial Officer and Mayor in consultation with the Township Attorney and its professionals and with the assistance of the New Jersey American Water Company and Department of Community Affairs previously authorized, executed and submitted a proposal on the use of proceeds from the sale of the water assets of Shrewsbury Township, along with its Agreement with New Jersey American Water Company to the Director of Local Government Services of the Department of Community Affairs for approval, and hereby now approves submission of amended Exhibit B, a true copy of which is attached hereto.
2. Upon approval of the submission, as amended, and Agreement, the Mayor and Chief Financial Officer are hereby authorized to execute all documents necessary to close on the subject water system asset sale, with the assistance of the Township Attorney and other professionals; and
3. The Township Chief Financial Officer and Mayor and other Township officials were authorized to execute any necessary documents to effectuate the sale of the water system assets consistent with this Resolution and any approval of the New Jersey Department of Community Affairs; Director of Local Government Services; and

4. The Township Attorney is hereby authorized to submit the amended Exhibit B, attached hereto, of the use of proceeds to the Director of Local Government Services, Department of Community Affairs, for approval by the Department of Community Affairs to the extent provided by the Township Committee for its review.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
PUHAK			X			
LETTICE	X		X			
JENNINGS		X	X			

**Resolution #2025-44**

**Authorize the County of Monmouth Mosquito Control Division to Conduct Aerial Mosquito Control Operations within the Township of Shrewsbury**

**WHEREAS**, the Monmouth County Board of Chosen Freeholders, pursuant to N.J.S.A. 26:9-27 et seq. has elected through its Mosquito Control Division to perform all acts necessary for the elimination of mosquito breeding areas and/or to exterminate mosquitoes within the county; and

**WHEREAS**, the County has instituted an Integrated Pest Management Program consisting of surveillance, water management, biological control, and chemical control to exterminate the mosquito population within the county of Monmouth; and

**WHEREAS**, prior to conducting aerial dispensing operations over a designated “congested area,” the County is required, pursuant to Federal Aviation Administration Regulation (FAR Part 137.51), to secure prior written approval from the governing body of the political subdivision over which the aircraft is to be operated; and

**WHEREAS** the Township of Shrewsbury is designated as a “congested area” by the Federal Aviation Administration and the County has requested that this governing body consent to its proposed aerial dispensing operations.

**NOW, THEREFORE**, be it resolved as follows:

1. The Governing Body hereby authorizes the County of Monmouth Mosquito Control Division or its agent to apply pesticides by aircraft for mosquito control in certain areas of the municipality designated by the County as being either larval mosquito habitat or areas harboring high populations of mosquitoes constituting either a nuisance, a health hazard, or both with the understanding that:

- a. the County shall utilize pesticides, application equipment and aircraft that are approved for aerial applications by the applicable Federal (USEPA) and State (NJDEP) agencies, and
- b. such operations will be performed in compliance with applicable Federal and State regulations, and
- c. the County will notify the NJ State Police Hamilton Barracks (609) 584-5000 and Mayor Lester Jennings 732-542-0572 when aerial pesticide operations are planned prior to commencement of such operations.

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak			X			
Lettice	X		X			
Jennings		X	X			

**Township of Shrewsbury  
Resolution #2025-45  
County of Monmouth**

**AUTHORIZE PAYMENT OF BILLS**

**WHEREAS** the RDS (Realty Data Systems) Inspections for related to Tax Assessor has preauthorized payment of **\$ 3,660.00.**

**WHEREAS** the Township Committee of the Township of Shrewsbury authorized payment of 2024 - 2025 bills in the amount of **\$109,616.88.**

**WHEREAS** the total authorized payment of bills is the amount of **\$ 113,276.88**

Name	Motion	Second	Ayes	Nays	Abstain	Absent
Puhak	X		X			
Lettice		X	X			
Jennings			X			

**NEW BUSINESS –**

- Ms. Thornton stated they needed to update the phone system within the office. You cannot remove the messages off of the phone and we need a line for the Tax Assessor and Code Enforcement Officer. We cannot do it now because they want to charge us \$500 just to come into the office to remove a message. She has reached out to Comcast to get a bundle price.
- Ms. Thornton asked the Committee to consider entering into a Shared Service Agreement with Eatontown Sewer at the suggestion of Ms. Martin because we went out to bid and set the price at \$3,000 based on what Colliers charged last year but no one submitted a bid. Bill White said that we are going to have to go up on our price but he would walk around with the person that has to come

look at the system. Ms. Thornton stated the Executive Director will get back to her about the price and Mr. Anthony stated he would prepare the agreement.

**OLD BUSINESS** – Mr. Anthony stated they were shooting for April 8<sup>th</sup> at 2:30 for the ribbon cutting for the sale of the water system. Ms. Thornton stated she would make sure that Mrs. Martin could be present.

Ms. Thornton also questioned the matter with AVMA and WRM.

Mr. Anthony stated he was still looking into that and he would speak with her about it later.

**PUBLIC PORTION – PLEASE STATE YOUR NAME AND ADDRESS FOR THE MINUTES**

Mr. Puhak offered a motion, moved and seconded by Mayor Jennings to open the meeting for public comments. All were in favor

No Comments

Mr. Puhak offered a motion, moved and seconded by Mrs. Lettice to close the meeting for public comments. All were in favor

**EXECUTIVE SESSION – None**

**DATE OF NEXT MEETING** – Mayor Jennings announced that the next Regular Meeting will be held on April 8, 2025, at 6:00 PM

**ADJOURNMENT** - at 6.35 pm Mr. Puhak offered a motion to adjourn the meeting, moved and seconded by Mayor Jennings. All were in favor.

Katrina Thornton  
Deputy Municipal Clerk